**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Email Address | Area of Practice / Institution |
|  | Emily Zadvorny | [EMILY.ZADVORNY@CUANSCHUTZ.EDU](mailto:EMILY.ZADVORNY@CUANSCHUTZ.EDU) | CPS Executive Director |
|  | Jen Biltoft | [jennifer.biltoft@sclhealth.org](mailto:jennifer.biltoft@sclhealth.org) | CPS Past President, SCL Health |
|  | Tisha Smith | [Leticia.Smith@dhha.org](mailto:Leticia.Smith@dhha.org) | CPS President-Elect; Asst Director of Ambulatory Clinical Rx Services; Denver Health |
| X | Lisa Nguyen | [Lisa.Nguyen@sclhealth.org](mailto:Lisa.Nguyen@sclhealth.org) | Critical Care Supervisor; St Joseph’s Hospital |
|  | Keith Williams |  | Pharmacist, Kaiser Permanente |
|  | Janon Khedir Altiae | [jaltiae@gmail.com](mailto:jaltiae@gmail.com) | Pharmacist; previously inpt Lutheran |
| X | Alvin Oung | [aoung@uwyo.edu](mailto:aoung@uwyo.edu) | U of Wyoming faculty; St Joseph’s Family Medicine |
|  | Joseph Feiccabrino | [josephafeiccabrinojr@icloud.com](mailto:josephafeiccabrinojr@icloud.com) | Front range community college tech student; Centura Health |
| X | Kristi Bronkan | [Kristi.m.bronkan@kp.org](mailto:Kristi.m.bronkan@kp.org) | Sr Manager Clinical Trials; Kaiser Permanente |
|  | Mary Desta | [mary@apexrxco.com](mailto:mary@apexrxco.com) |  |
| X | Robert Willis | [Robert.Willis@safeway.com](mailto:Robert.Willis@safeway.com) | CPS Current President; Residency Director/Training; Safeway/Albertson |
|  | Tim Finnegan |  | CU P4 student |
|  | Doan Do | [doando96@gmail.com](mailto:doando96@gmail.com) | Pharmacy Resident; Denver Health |
|  | Shasta Tall Bull | [shasta.tallbull@cuanschutz.edu](mailto:shasta.tallbull@cuanschutz.edu) | CE Chair for CPS-ANP |
| X | Elton Nguyen | [eltonmnguyen@gmail.com](mailto:eltonmnguyen@gmail.com) | ACP representative |
|  | Krista Olsen | [olsenkrista0@gmail.com](mailto:olsenkrista0@gmail.com) | CPS member |
|  | Adrian Boka | adrian.boka@dhha.org | Denver Health |
| X | Marilyn Siayap | [Marilyn.siayap@mhcd.org](mailto:Marilyn.siayap@mhcd.org) | Director of Pharmacy Services; MHCD |
|  | Lupe Mouzakis | [Guadalupe.mouzakis@cuanschutz.edu](mailto:Guadalupe.mouzakis@cuanschutz.edu) | CU Student |
|  | Hannah Belleau | hbelleau19@gmail.com | Pharmacist; UCHealth |

**Agenda**

1. **Previous Action Items**

Completed

* Alvin/Kristi to put together draft Charges for review at next meeting
* Alvin to submit August Newsletter excerpt to Civica
* Alvin to reach out personally to individuals to update DEI Taskforce contact list
* All, please let Alvin know if there is a more preferred meeting time

Outstanding

* Tisha to draft September Newsletter excerpt for review at next meeting
* Thanks Emily for information gathering baseline data. Alvin/Kristi to work on multi-pronged approach to gather baseline data (new members, renewals, newsletter, conference events)

1. **DEI Taskforce Strategic Objectives/Charges 2022-2023**

* Reviewed and approved

|  |  |
| --- | --- |
| **DEI Taskforce Strategic Objectives** | **Description** |
| (1) Promote DEI awareness | * Provide educational programming at the annual and winter meeting * Submit DEI content to monthly newsletter |
| (2) Increase geographical, professional, and personal diversity across the organization | * Collect and monitor baseline demographics/data around existing and new membership * Assist the Board with increasing technician membership |
| (3) Promote inclusive marketing and social media | * Submit DEI content to communications committee * Increase engagement through DEI networking events |
| (4) Improve engagement and equity among members | * Develop scholarship for current and/or prospective members * Support and enhance representation for community pharmacists |

1. **Next CPS Conference – Winter Meeting**

* Winter Meeting Planning Committee to meet this week, will follow-up with Chair (Danielle Fixen) to see how we can align with theme/overall direction
* Potential ideas:
  + Round table discussion vs education
  + Race based medicine
* Potential speaker:
  + Daniel Goldberg (CU?)
  + Speakers through Wellpower (formerly MHCD)?

1. **Newsletter Calendar**1st of the month – submit newsletter

14th of the month – submit CPS meeting information/website updates

* The Taskforce is seeking volunteers to write for our monthly newsletter excerpts:
  + September - Tisha
  + October
  + November - Marilyn
  + December
  + January
  + February
  + March
  + April
  + May
  + June
* Exampes of content include personal reflections, book reviews, event highlights (heritage month, traditions, etc)

1. **Social Media Calendar**

* The Taskforce is seeking volunteers to champion our Social Media Calendar, who would need to communicate with the CPS Communications Committee as a liaison
* Lisa currently working with Communications Committee, Alvin willing to attend meetings in the interim until we find someone willing to step in

1. **Interprofessional Collaboration**

* Ongoing; if you know of any other DEI efforts within other professional organizations, please let us know so we can explore potential opportunities for collaboration

1. **Budget Allocation - $200**

* Will wait to learn about Winter Meeting Registration fees before determination of how to use funds (hope to use for potential scholarships)

**Action Items:**

* Tisha to send out Sept newsletter draft next week for Taskforce review
* Alvin/Kristi to start process of coordinating baseline demographic data
* Alvin/Kristi to send out call for Newsletter and Social Media calendar volunteers, with examples/guidelines.

**Next Meeting:** Monday, September 12th at 4:30pm

Join Zoom Meeting <https://zoom.us/j/94670962230?pwd=TDREVjhBSzgvV1pkemhQdzc0ZlRydz09>