

CONTRACT FOR EXHIBIT SPACE

2008 CPS Annual Fall Meeting
Summit Conference Center
411 Sable Blvd North
Aurora, CO 80011
303-343-3833

Company _____
Contact _____
Contact's Title _____
Address _____
City, State Zip Code _____
Phone & Fax _____
Email _____

I agree to abide by this contract for exhibit space which includes the provisions stipulated in the *Exhibitor Contract Conditions, Rules and Regulations*. This contract shall be governed by the laws of the State of Colorado. I understand that the registration fee WILL NOT be refunded in the event that we do not exhibit.

Signature: _____ Date: _____

REGISTRATION

<u>Quantity</u>	<u>Item</u>	<u>Fee</u>	<u>Amount Due</u>
___	Registration (Space in Exhibit Hall)	\$750	\$
___	Additional Representatives (>2)	\$50 each	\$
			\$ _____

REGISTERED EXHIBIT REPRESENTATIVES

1. (Included with Booth Fee) _____
2. (Included with Booth Fee) _____
3. (Additional \$50 per name) _____
4. (Additional \$50 per name) _____

Check Enclosed (payable to "CPS")
Or Charge to: MC VISA AMEX
Cardholder's Name (*print*): _____

Card Number: _____

Expiration: _____ Cardholder's Signature: _____

TOTAL AMOUNT DUE
\$

RETURN CONTRACT WITH PAYMENT BY SEPTEMBER 18, 2008 TO:

Colorado Pharmacists Society
6825 E. Tennessee Ave. #440, Denver, CO 80224
(303) 756-3069 (303) 756-3649 FAX CPS Tax ID # 84-0394763

SPONSORSHIP AGREEMENT

2008 CPS Annual Fall Meeting

SPONSORSHIP RECOGNITION

Sponsorships are an excellent means of obtaining corporate visibility and ensuring support of the CPS Annual Fall Meeting. All sponsors are acknowledged in the program and the CPS newsletter. Available opportunities

- Platinum Level — \$2,500 or more, entitled to a complimentary booth in a preferred location in the Exhibit Hall *
- Gold Level — \$1,000 to \$2,499
- Silver Level — \$500 to \$999
- Bronze Level — Under \$500

Company _____
Contact _____
Address _____
City, State Zip Code _____
Phone & Fax _____
E-mail _____

EVENT or ITEM SPONSOR

We agree to sponsor the following

	<u>Full Sponsor</u>	<u>Co-Sponsor</u>	<u>Partial Sponsor</u>	<u>Amt Due</u>
Awards Banquet	\$2,000.00	\$1,000.00	\$ 500.00	\$
Registration Brochure	\$1,000.00	\$ 500.00	\$ 250.00	\$
Final Program Binder	\$1,000.00	\$ 500.00	\$ 250.00	\$
Refreshment Breaks	\$ 800.00	\$ 400.00	\$ 200.00	\$

Event Amount \$ _____

SPEAKER SPONSORSHIP

We agree to sponsor a speaker and/or provide an unrestricted educational grant in the amount of \$_____ for the 2008 CPS Annual Fall Meeting. The Terms and Conditions set forth in Schedule 1 (attached hereto) and hereby incorporated herein."

Speaker's Name: _____

We agree to cover the following speaker expenses:

Payment to:

- Honoraria of \$_____ CPS Speaker
- Travel expenses not to exceed \$_____ CPS Speaker
- Accommodations not to exceed \$_____ CPS Speaker

Check Enclosed (payable to "CPS")

Or Charge to: MC VISA AMEX

Cardholder's Name (*print*): _____

Card Number: _____

TOTAL AMOUNT DUE
\$

Expiration: _____ Cardholder's Signature: _____

***Note:** Platinum Level Sponsors (\$2,500+) should complete and return the *Contract for Booth Space*.

Please Return this Agreement with payment to:
 Colorado Pharmacists Society
 6825 E. Tennessee Ave. #440, Denver, CO 80224
 (303) 756-3069 (303) 756-3649 FAX CPS Tax ID # 84-0394763

Exhibitor General Guidelines

2008 CPS Annual Fall Meeting
Summit Conference Center
411 Sable North, Aurora, CO 80011

EXHIBIT HALL	
Exhibit Hall	The Exhibit Hall improves annually to best accommodate the needs of exhibitors and conference participants. Input from previous meeting attendees has been considered.
Exhibit Hall Event	Buffet Lunch Friday, September 26, 2008 12:30 - 1:30 p.m. Pharmacy Career Fair, Friday, September 26, 2008 2:00-5:00 p.m.
Exhibit Hours	12:30 – 2:00 p.m. on Friday, September 26, 2008 – pharmacists only 2:00 -5:00 p.m. on Friday, September 26, 2008 – pharmacists and pharmacy students
NOTE:	Exhibit hours are subject to change pending schedule revisions; registered exhibitors will be notified.
EXHIBIT SPACE	
Exhibit Preference	CPS will finalize exhibit assignments one week prior to the Annual Fall Meeting and you will be notified of your exhibit assignment upon arrival at the Exhibit Hall.
Exhibit Setup/Teardown	Set-up will be from 10:00 to 11:30 a.m. on Friday, September 26. Teardown will begin no later than 5:15 p.m. Friday, September 26
Exhibit Space	Each exhibit space will be provided with one 6' draped table, a sign and two chairs. Thirty (30) exhibit tables are available; exhibit space will be accepted on a first-come, first-served basis.
FEES and PAYMENTS	
Changes	Please notify the CPS office via FAX at (303) 756-3649 of any changes in exhibitor personnel by Wednesday, September 19, 2008. PERSONNEL OF NON-EXHIBITING COMPANIES ARE NOT PERMITTED IN THE EXHIBIT HALL.
Exhibit Fees	The 2008 exhibit exhibit fee of \$750 includes one 6' draped table and admission to Exhibit Hall functions for up to two (2) representatives from your company.
Exhibit Representatives	The exhibit fee includes Exhibit Hall admission for up to two (2) of your company's exhibitor representatives. Each additional representative will be charged \$50 per person which helps to cover additional overhead and catered meal functions in the Exhibit Hall. Representatives are invited to participate in education sessions on a space available basis.
Payment	CPS accepts payment by check, MasterCard, VISA and American Express. Contracts for exhibit space will be accepted on a first-come, first-served basis.
Sponsorships	A variety of sponsorship opportunities are available or we can customize a sponsorship to suit your budget. You are encouraged to consider this opportunity to maximize your time and visibility at the Fall Meeting. Please complete and return the enclosed Sponsorship Agreement form.
ADDITIONAL INFORMATION	
Hotel Accommodations	The room block is at the Hilton Garden Inn, 16475 East 40th Circle, Aurora, CO 80011, 303-371-9393 Reservations for accommodations should be made as soon as possible. The hotel registration room block is available until Monday, September 15, 2008. After this date availability and rates cannot be guaranteed. Please make your reservations early!
Questions	If you have any questions not answered above, please phone the CPS office at (303) 756-3069 or e-mail to the address val@copharm.org . FAX number is (303) 756-3649.
Registrants	A list of names of the Fall Meeting Registrants will be provided to your company upon request at the registration desk.
Special Needs	CPS may assist in providing special needs for physically challenged representatives attending the Annual Fall Meeting. Please contact the CPS office at (303) 756-3069 by September 15, 2008.
Tax ID	CPS's tax identification number is 84-0394763.

EXHIBITOR CONTRACT CONDITIONS, RULES & REGULATIONS

NATURE OF EXHIBITS: The CPS Exhibit Hall is intended to provide a showcase of products and services used in the pharmacy profession. CPS reserves the right to refuse to rent space to any company whose display of goods, products or services is not compatible with the general character and objectives of the Exhibition.

ASSIGNMENT OF SPACE: Spaces in the Exhibit Hall will be reserved and assigned on a first-receipt of contract with payment, first-served basis with due consideration to each exhibitor's utility requirements and all other matters relating to the successful conduct of the exhibits. If space is not available, a waiting list will be developed in the same order.

SUBLETTING OF EXHIBIT & PROHIBITED USES: Exhibitors are prohibited from assigning or subletting any part of the space allotted to them, nor shall they exhibit or permit to be exhibited in their spaces any merchandise or advertising materials which are not a part of their own regular goods, products or services

DISMANTLING OF EXHIBITS: Exhibits are to be kept intact until the official closing of the Exhibit Hall. Teardown of exhibits will begin immediately at the end of the last exhibit session. If an exhibit is not removed promptly, CPS has the right to remove and store the exhibit at the expense of the exhibitor.

PAYMENT AND PROVISION IN CASE OF DEFAULT: If an exhibitor fails to pay when due any sum required by the Contract, or fails to perform any other term or condition of the Contract, or fails to observe and abide by these Contract Conditions, Rules and Regulations; CPS reserves the right to terminate the Contract immediately without refund of any monies paid.

CANCELLATION OF CONTRACT: Notice of cancellation of exhibit space must be in writing to the Colorado Pharmacists Society (CPS). No refunds will be made for cancellations.

INSURANCE & LIABILITY: Exhibitor acknowledges that the CPS, its members, officers, staff and management company, do not maintain insurance covering Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain business interruption, property damage and personal injury insurance covering such losses by the Exhibitor.

The Exhibitor hereby further agrees to protect, indemnify, defend, save and hold harmless the CPS, its members, officers, staff and management company, the city of Aurora and their employees and agents against all claims, losses, and damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by the Exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole negligence its agents. It is understood by the exhibitor that the nature of the facilities available, the presence or circulation of large number of people, the numbers of removable articles in many booths, and various other factors, make it mandatory that each exhibitor shall assume the risk of any such injury, loss or damage. The Exhibitor, by signing this Contract, thereby assumes such risk and expressly releases the above-named parties from all claims for any such loss, damage or injury. For this indemnification to apply, the party claiming indemnity must immediately notify the indemnifying party upon receipt of notice of any claim or lawsuit and must permit the indemnifying party's authorized attorneys and personnel (at the indemnifying party's discretion and cost) to handle and control the defense of such claims or lawsuits. The party claiming indemnity agrees to fully cooperate and aid in such defense and shall not settle any such claims or lawsuits without the prior written consent of the indemnifying party. In case said premises shall be destroyed by fire or the elements or by any cause, or in the case of Government intervention or regulation, military action, strikes or if any other circumstances make it impossible or inadvisable for CPS to hold the Convention and Exhibit, then and thereupon the Contract shall terminate and the exhibitor shall waive any claim for damages or compensation, except the pro rata return of amounts paid for space, after the deduction of actual expenses incurred in connection with the Exhibit, and there shall be no further liability on the part of either party. This agreement may be terminated for any one or mores of such reasons by written notice from one party to the other without liability.