

CONTRACT FOR EXHIBIT SPACE

20th Annual CPS Winter CE Seminar - 2012
Westin Riverfront
126 Riverfront Lane
Avon, CO 81620

Company _____
Contact _____
Contact's Title _____
Address _____
City, State Zip Code _____
Phone & Fax _____
Email _____

I agree to abide by this contract for exhibit space which includes the provisions stipulated in the *Exhibitor Contract Conditions, Rules and Regulations*. This contract shall be governed by the laws of the State of Colorado. I understand that the registration fee WILL NOT be refunded in the event that we do not exhibit.

Signature: _____ Date: _____

	<u>Amount Due</u>
Registration (Space in Exhibit Area)	\$595

REGISTERED EXHIBIT REPRESENTATIVES

1. _____
2. _____

Check Enclosed (payable to "CPS") Or Charge to:

MC VISA AMEX

Cardholder's Name (*print*):

TOTAL AMOUNT DUE \$

Card Number:

3 or 4 digit security code

Expiration: _____ Cardholder's Signature: _____

Billing Address (if different than above) _____

RETURN CONTRACT WITH PAYMENT BY NOVEMBER 5, 2011 TO:

Colorado Pharmacists Society
6825 E. Tennessee Ave. #440, Denver, CO 80224
(303) 756-3069 (303) 756-3649 FAX
CPS Tax ID # 84-0394763

EXHIBITOR CONTRACT CONDITIONS, RULES & REGULATIONS

NATURE OF EXHIBITS: The 2012 CPS 20th Annual Winter CE Seminar exhibit area is intended to provide a showcase of products and services used in the pharmacy profession. CPS reserves the right to refuse to rent space to any company whose display of goods, products or services is not compatible with the general character and objectives of the Exhibition.

ASSIGNMENT OF SPACE: Spaces in the exhibit area will be reserved and assigned on a first-receipt of contract with payment, first-served basis with due consideration to each exhibitor's utility requirements and all other matters relating to the successful conduct of the exhibits. If space is not available, a waiting list will be developed in the same order.

SUBLETTING OF EXHIBIT & PROHIBITED USES: Exhibitors are prohibited from assigning or subletting any part of the space allotted to them, nor shall they exhibit or permit to be exhibited in their spaces any merchandise or advertising materials which are not a part of their own regular goods, products or services

DISMANTLING OF EXHIBITS: Exhibits are to be kept intact until the official closing of the exhibit area. Teardown of exhibits will begin immediately at the end of the exhibit session. If an exhibit is not removed promptly, CPS has the right to remove and store the exhibit at the expense of the exhibitor.

PAYMENT AND PROVISION IN CASE OF DEFAULT: If an exhibitor fails to pay when due any sum required by the Contract, or fails to perform any other term or condition of the Contract, or fails to observe and abide by these Contract Conditions, Rules and Regulations; CPS reserves the right to terminate the Contract immediately without refund of any monies paid.

CANCELLATION OF CONTRACT: Notice of cancellation of exhibit space must be in writing to the Colorado Pharmacists Society (CPS). No refunds will be made for cancellations.

INSURANCE & LIABILITY: Exhibitor acknowledges that the CPS, its members, officers, staff and management company, the Westin Riverfront (WR) do not maintain insurance covering Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain business interruption, property damage and personal injury insurance covering such losses by the Exhibitor.

The Exhibitor hereby further agrees to protect, indemnify, defend, save and hold harmless the CPS, its members, officers, staff and management company, the WR, the city of Avon, Colorado and their employees and agents against all claims, losses, and damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by the Exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole negligence of the WR or its agents. It is understood by the exhibitor that the nature of the facilities available, the presence or circulation of large number of people, the numbers of removable articles in many booths, and various other factors, make it mandatory that each exhibitor shall assume the risk of any such injury, loss or damage. The Exhibitor, by signing this Contract, thereby assumes such risk and expressly releases the above-named parties from all claims for any such loss, damage or injury. For this indemnification to apply, the party claiming indemnity must immediately notify the indemnifying party upon receipt of notice of any claim or lawsuit and must permit the indemnifying party's authorized attorneys and personnel (at the indemnifying party's discretion and cost) to handle and control the defense of such claims or lawsuits. The party claiming indemnity agrees to fully cooperate and aid in such defense and shall not settle any such claims or lawsuits without the prior written consent of the indemnifying party. In case said premises shall be destroyed by fire or the elements or by any cause, or in the case of Government intervention or regulation, military action, strikes or if any other circumstances make it impossible or inadvisable for CPS to hold the Seminar and Exhibit, then and thereupon the Contract shall terminate and the exhibitor shall waive any claim for damages or compensation, except the pro rata return of amounts paid for space, after the deduction of actual expenses incurred in connection with the Exhibit, and there shall be no further liability on the part of either party. This agreement may be terminated for any one or mores of such reasons by written notice from one party to the other without liability.

EXHIBITOR GENERAL GUIDELINES

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EXHIBIT HALL	
Exhibit Hall	The Exhibit Area improves annually to best accommodate the needs of exhibitors and conference participants. Input from previous meeting attendees has been considered. No continuing education classes are scheduled during Exhibit Area hours.
Exhibit Hours	6:30 – 8:30 p.m. Monday, January 9, 2012
NOTE:	Exhibit hours are subject to change pending schedule revisions; registered exhibitors will be notified.
EXHIBIT SPACE	
Exhibit Preference	CPS will finalize exhibit space assignments one week prior to the Winter CE Seminar and you will be notified of your exhibit assignment upon arrival at the Exhibit Hall.
Exhibit Setup/Teardown	Set-up can begin after noon on Sunday, January 8 and should be completed no later than 2:00 p.m. on Monday, January 9, 2012 Teardown may begin at 8:30 p.m. Monday, January 9, 2012 but should be completed no later than noon on Tuesday, January 10, 2012.
Exhibit Space	Each exhibitor will be provided with a 6' table. <i>Exhibit space will be accepted on a first-come, first-served basis.</i>
FEES and PAYMENTS	
Changes	Please notify the CPS office via FAX at (303)756-3649 of any changes in exhibitor personnel by December 15, 2011. After this date, name changes may be charged at the \$20 rate. PERSONNEL OF NON-EXHIBITING COMPANIES ARE NOT PERMITTED IN THE EXHIBIT HALL.
Exhibit Fees	The 2012 exhibit fee of \$595 includes one 6' table and admission to Exhibit Hall functions for up to two (2) representatives from your company.
Exhibit Representatives	The Exhibit fee includes Exhibit Hall registration for up to two (2) of your company's representatives. Exhibitor admission includes a name badge and covers catered meal functions in the Exhibit Hall. Each additional representative after the first two registered, will be charged \$20 per person which helps to cover additional overhead and catered meal functions in the Exhibit Hall. Representatives are invited to participate in education sessions on a space available basis.
Payment	CPS accepts payment by check, MasterCard, VISA or American Express. <i>Contracts for exhibit space will be accepted on a first-come, first-served basis.</i>
Sponsorships	A variety of sponsorship opportunities are available or we can customize a sponsorship to suit your budget. You are encouraged to consider this opportunity to maximize your time and visibility at the CPS Meetings. Please complete and return the enclosed <i>Sponsorship Agreement</i> form.
ADDITIONAL INFORMATION	
Hotel Accommodations	Room reservations at the Westin Riverfront may be made by calling the hotel at 970-790-6000 (1-866-949-1616) and request the Colorado Pharmacists Society room block or book online at http://www.starwoodmeeting.com/Book/cpswinterseminar . Please make reservations by December 7, 2011 to guarantee the best rates. Westin room rates start at \$225. After this date availability and rates are not guaranteed. Please make your reservations early!
Questions	If you have any questions not answered above, please phone the CPS office at (303) 756-3069 or e-mail Val at val@copharm.org. FAX number is (303) 756-3649.
Registrants	A list of names of the Winter CE Seminar registrants will be provided to your company upon request.
Special Needs	CPS may assist in providing special needs for physically challenged representatives attending the Annual Summer Meeting. Please contact the CPS office at (303) 756-3069 by December 1, 2011.
Tax ID	CPS's tax identification number is 84-0394763